

# Northeast Minnesota User Committee

## MINUTES

01/06/2010

1002 HRS

AITKIN COUNTY COURTHOUSE

MEETING CALLED BY	E. Jankila
TYPE OF MEETING	Monthly
FACILITATOR	E. Jankila
NOTE TAKER	Iammatteo
TIMEKEEPER	
ATTENDEES	E. Jankila, Dan Sathre, J. Iammatteo, Leif Lunde, Tom Ralidak, Joel Stevens, Patrice Nelson, John Drabota, Karla White, BJ Kohlstede, Dana Putzke, Doug Rotta, Kerry Swenson, Mark Stansberry, Ken Johnson, Scot Rian

### AGENDA TOPICS

10 MINUTES

CALL MEETING TO ORDER/INTRO OF PARTICIPANTS/ROLL CALL/ADOPT MEETING MINUTES

E. JANKILA

DISCUSSION	Updates to minutes, approve minutes by Dan Sathre and BJ Kohlstede	
CONCLUSIONS	N/A	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	N/A	N/A

BILL BERNHJELM/TOM HANNON UPDATE

BILL BERNHJELM

DISCUSSION	<p>Updated group on grants from HSEM. 2 million dollar reallocation of funds (approx.) for VHF interop layer to be built statewide. Participation by agencies is encouraged. 65 counties are now on board with ARMER. Regional interop talk groups are being created. There is a common pool theory out there and the central regional has adopted that. The State Radio Board looks to be addressing that issue and come up with some common naming of these types of radio communication groups so that things look similar across the state. Bill is always open to questions, so feel free to email him or call with your questions/concerns.</p> <p>Saint Cloud is going to be hosting a statewide radio conference. Most likely the end of April or beginning of May. 3 to 4 days long and hope to hold this annually.</p>
CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

NE REGIONAL RADIO BOARD, RAC, ETC.  
(REPORTS)

E. JANKILA

<b>DISCUSSION</b>	<p>January 25<sup>th</sup> is the next RAC Leadership group meeting at Saint Cloud MNDOT. These are beneficial meetings if anyone is interested.</p> <p>Officers on Radio Board were reelected. No changes there.</p> <p>RAC discussed some grant funding. Participation plans are coming from Pine and Saint Louis County. The website is being worked on by Nell and the web developer (ongoing). Next RAC meeting will be at the McGregor Community Center. January 20<sup>th</sup>, 2010 10am. Owners and operators committee will be set up shortly.</p>

<b>CONCLUSIONS</b>	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

CROW WING/AITKIN/CASS TOWER UPDATE

E. JANKILA

<b>DISCUSSION</b>	<p>Kerry Swenson said that one of the north sites seems to be moving forward. The land department is working on getting land acquired.</p> <p>Mark Stansberry brought up that the participation plans need to be approved so that you can apply and receive the grants that are available.</p>

<b>CONCLUSIONS</b>	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

SAINT LOUIS COUNTY UPDATE

E. JANKILA

<b>DISCUSSION</b>	No new updates.
<b>CONCLUSIONS</b>	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

1030-1110HRS

POLICY AND PROCEDURE FOR NE REGION

E. JNAKILA/GROUP

<b>DISCUSSION</b>	Discussed and worked on 1.7 Subscriber radio standards. Standard was discussed and written as a group. Vote to add to list. Kerry Swenson made motion, seconded by Doug Rotta.
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<b>CONCLUSIONS</b>	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING LOCATIONS AND ITV

E. JANKILA

<b>DISCUSSION</b>	ITV still not in operation yet. Hopefully sometime this quarter.
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<b>CONCLUSIONS</b>	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

NEXT MEETING DATE AND LOCATION

E. JANKILA

<b>DISCUSSION</b>	February 3 <sup>rd</sup> , 2010, 10am. Mora, jail. (Kanabec County) Discussion was had about having some evening meetings to accommodate day shifters that wouldn't be able to meet during the day. Erik will send out an email to see if anyone wants evening meetings so that they do not feel excluded.
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<b>CONCLUSIONS</b>	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ELECTION OF MEMBER TO THE NERRB

E.JANKILA

<b>DISCUSSION</b>	Annual election. Mark Stansberry is current with Kerry Swenson as an alternate. Motion to keep these members in place. No other nominations. All in favor, no opposition. Motion carries.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

OWNERS AND OPERATORS COMMITTEE

E.JANKILA

<b>DISCUSSION</b>	They will meet at the next RAC meeting.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

GENERAL DISCUSSION ISSUES

E.JANKILA

<b>DISCUSSION</b>	Email will be sent out if there is an interest for an evening meeting in March. That information will be brought forward to the February meeting.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

1136HRS

ADJOURN

E.JANKILA

<b>DISCUSSION</b>	Motion to adjourn: Mark Stansberry      Second by: Joel Stevens	

<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

<b>OBSERVERS</b>	
<b>RESOURCE PERSONS</b>	
<b>SPECIAL NOTES</b>	