

Northeast Minnesota User and Owners/Operators Committee

MINUTES

SEPTEMBER 1ST, 2010 10AM

FONDULAC COMMUNITY COLLEGE

MEETING CALLED BY	Erik Jankila
TYPE OF MEETING	Monthly Meeting
FACILITATOR	Erik Jankila
NOTE TAKER	Iammatteo
TIMEKEEPER	
ATTENDEES	

Agenda topics

CALL MEETING TO ORDER/ROLL CALL.ADOPT MINUTES

E. JANKILA

DISCUSSION	Meeting called to order at 1010. Minutes need to be approved.	
CONCLUSIONS	Jeff Ronchetti and Doug Rotta approved meeting minutes. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRESENTATIONS

BILL BERNHJELM

DISCUSSION	Scott Wiggins is resigning his position. Jackie Mines will be taking over. She has been the 911 coordinator. Bill expects a smooth transition. She is familiar with ARMER, and will be brought up to speed. No word on her replacement, and she will be wearing a couple hats for the time being. Bill has been meeting all over, including the North Shore. Northwest has one county that has passed a ARMER plan, full participation.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

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OWNERS AND OPERATOR CHAIR

D. JOHNSON

DISCUSSION	Nothing to report	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

USER COMMITTEE

E. JANKILA

DISCUSSION	Nothing to report	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

REPORTS

E. JANKILA

DISCUSSION	Appointing authority needs to send letters for the user committee and owner and operator committees. These items need to be formally presented to the regional radio board. Erik asks that all members send their letter of appointment to the recording secretary of their committee so that these can be sent to Nell directly from the secretary. This needs to be done by September 30 th . Question from Pat Lee about his authority. Erik will send out a sample letter for agencies and members. Alternates also need to be listed.	
	Mark Stansberry talked about the PSAP funding. That deadline is looming. Kooch county is moving forward on its participation plans (limited) for Big Falls Fire and the County itself. Monte Fronk discussed that three of the tribes are joining with their letter to participate with the NE Regional Radio Board. He said they are going to participate with all three counties. They plan on public safety taking part only at this point. The JPA is being reviewed to include tribal agencies and HSEM/emergency management. Bill mentioned that there is a standard on standards. We need to follow that standard.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Erik to check on Pat Lee authority and where his letter comes from.	Erik Jankila	

OLD BUSINESS

E JANKILA

DISCUSSION	Kanabec county has been approved for a grant to execute a participation plan. St. Louis is in the middle of its participation plan and expected to be approved this month, including the county, Duluth, Hibbing and Virginia. Clay county anticipates having their plan approved in October. Clay county is using Geocom. Cook county is working on their participation plan.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

NEW BUSINESS

E.JANKILA

DISCUSSION	Joint meetings with the central region went well. They have a very high turnout for their meetings and the talk is very technical. The region had some problems during a storm, resulting in coverage problems. One of the microwaves moved, which put it into a site trunking mode. The situation was resolved quickly. DOT generally fixes these problems right away, and dispatch would know right away as well so they could communicate that to MNDOT. HEX ID's were discussed, and explained about how that works with talk groups. Traffic report for each talk group covered how many PTT transmissions, etc. It was a report generated out of the system.	
<p>Training will be set up with Uli Seal from Bloomington. Moved by BJ Kohlstad. Second by Jeff Ronchetti. Date and time will be announced. Motion carried.</p> <p>User committee elections can take place in January. The Radio Board would prefer us to do them in January so that we are like everyone else. No action needs to be taken. Elections can take place at the end of the year.</p> <p>Policies and standards, 4.10/5.3 reviewed. Motion made to table it until the survey is done. Some discussion was had about hospital use of ARMER and security. It was also brought up with casino security having access.</p> <p>TIC plan, there was a communication snafu. Pushed back to 2011.</p> <p>Federal folks trying to make sure they mesh their systems with locals (BIA, National Parks, Fish and Wildlife, etc.) They are looking at coming onto the ARMER system. It would resolve a lot of their problems.</p> <p>Next meeting October 6th, 2010. Motion to adjourn, Carla White makes motion and Judy Sivertson seconds. Motion carries. Monte Fronk makes motion and Jeff Ronchetti seconds. Motion carries..Meeting adjourned</p>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE