

Northeast Minnesota User & Owners/Operators Committee

MINUTES

12/01/2010

10AM

FOND DU LAC COMMUNITY COLLEGE

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| MEETING CALLED BY | E. Jankila |
| TYPE OF MEETING | Monthly |
| FACILITATOR | E. Jankila/D. Johnson |
| NOTE TAKER | Iammatteo |
| TIMEKEEPER | |
| ATTENDEES | Eric Jankila, Jim Iammatteo, Scott Gillo, Dana Putzke, Monte Fronk, Tony Pogorels, Jeff Ronchetti, Renee Holmes, Pamela Oslin, Mark Smith, Mike Fink, Bill Bernjelm, John Keenan, Steve Olson, Dylan Bridges, Judy Sullivan, Steve DuChien, Dan Sathre, John Fredrickson, Nick Shanda, Scott grice, Eric Mack, Bill Bernhjelm, Scott Heide, Mark Standberry |

Agenda topics

CALL MEETING TO ORDER/INTRODUCTIONS/APPROVE MINUTES

E. JANKILA

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| DISCUSSION | Call to order at 1002 AM. John Keenan introduced himself and what he was here for. He is looking at being a project coordinator for the groups. He discussed his background and qualifications. He is looking to meet with key group players after the meeting to discuss more details. Adopt meeting minutes. Meeting minutes need to be tabled till completed. Dan Sathre and Renee Oslin seconds. Motion carries. | |
| CONCLUSIONS | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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GOING SOBER WITH BILL BERNJELM/TOM HANNON

BILL BERNJELM

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| DISCUSSION | <p>Bill didn't really have much going on. Lots of changes going on in Saint Paul. The EMS standard is a draft that tunes up the existing standard. It is redoing the statewide talk groups. The concern has been that long distance transports to out of town hospitals, have limited communications traveling to other regions/districts. Not all PSAPS have the ability to monitor. A life line needs to be made available for those situations. Hennepin County has allowed their MRCC to be a primary contact point to these units, whether it is medical control or diversion decisions. The ambulance equipped with an ARMER radio would be able to communicate with this MRCC to get directions, etc. This MRCC would also have patch capabilities with the ambulances and hospitals. The idea is not to have the MRCC be a clearing house for all calls coming into the Metro, but for unusual situations. That standard has been drafted and Eric will forward out to the group. Comments can be sent directly to Bill.</p> <p>Minnesota Wisconsin meeting is coming up. Interop meeting on December 7th in the Metro. Counties from both states as well as state representatives will be meeting to see how they can enhance the system to make it work. Wisconsin will be adopting a VHF trunked system.</p> |
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| | Interop Conference January 24-26 at Kelly Inn in Saint Cloud. Reservation space is getting limited, so be sure to get your name submitted to Nell ASAP. | |
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| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Send out EMS draft | Eric | ASAP |
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OWNERS AND OPERATORS

D. JOHNSON

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| DISCUSSION | The new people need to make sure to send out an electronic form of their approval to be on the committee. | |
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| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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USER COMMITTEE

E. JANKILA

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| DISCUSSION | | |
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| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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STANDARD 2.5 TRAINING

E. JANKILA

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| DISCUSSION | Dan Sathre is heading up the standard on training. Refresher training is covered by the state but in 5 different ways. There is plenty of variations that would allow the agencies to direct their retraining and initial training. The consultant hired by each county will direct the training and retraining. Training is usually coordinated thru the county level, mostly because of the PSAP. The county administrator would be a key player in making sure that radios are used for the appropriate incidents and scenes. | |
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| | Dan will have the standard out for members to look at. Neil Porter is also a member of this committee, Dan Sathre, Doug Rotta, Mark Stansberry and Dana Putzke serve on this committee as well. | |
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| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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STANDARD 4.10 PROGRAMMING

E. JANKILA

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| DISCUSSION | Bruce and the committee of himself would be working on this standard. He was unable to attend today due to work load at the County Dispatch Center. | |
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| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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STANDARD 3.14.0 NAMING CONVENTION

E. JANKILA

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| DISCUSSION | The standard is mostly written, but the section on logging has been eliminated. Bill will send a copy of the Central MN draft on this standard to BJ, Dylan, Steve and Tim. Steve will forward it as needed. The final draft should be ready for the January meeting. | |
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| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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HIRING A PLANNER TO ASSIST WITH O&O AND USER COMMITTEES

D. JOHNSON

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| DISCUSSION | | |
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| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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NEW BUSINESS

E. JANKILA

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| DISCUSSION | Nothing for new business | |
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| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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NOMINATIONS AND ELECTION OF OFFICERS

E. JANKILA

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| DISCUSSION | Nomination of Jim Iammatteo as secretary. Dan Sathre nominates Jim. Motion passes. Vice Chair is currently Leif Lunde. Steve from Grand Marais Fire nominates Leif. Motion passes. Eric Jankila is chair. Position is open. Jim Iammatteo makes motion for Erik to be Chair. No other nominations. Motion carries. Owners and Operators was delayed due to lack of a quorum. | |
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| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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NEW POLICIES AND STANDARDS

E. JANKILA

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| DISCUSSION | | |
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| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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NEXT MEETING /ADJOURN

E. JANKILA

| DISCUSSION | Next meeting January 5 th , 2011. 10AM, same location. Motion to adjourn by Steve Olson and second by Judy Sivertson. | |
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| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| OBSERVERS | |
| RESOURCE PERSONS | |
| SPECIAL NOTES | |