

Minnesota Regional Radio Board Meeting

Usual ITV Sites: Aitkin County S.O.; Cook County LEC/Grand Marais; Crow Wing County S.O. LEC/Brainerd; Grand Rapids/S.O. Training Room, Lake County/Silver Bay Service Center; Pike Lake EOC; Pine County Law Enforcement Center

August 25, 2011; 10:00 a.m.

Board: (☒ = present; ☐ = not present)

- | | |
|---|---|
| <input type="checkbox"/> Mark Wedel/Aitkin | <input checked="" type="checkbox"/> Peg Sweeney/St. Louis |
| <input checked="" type="checkbox"/> Marvin Bodie/Carlton | <input type="checkbox"/> Jay Fosle/Duluth |
| <input checked="" type="checkbox"/> Jim Dowson/Cass | <input checked="" type="checkbox"/> Tim Harkonen/Hibbing |
| <input type="checkbox"/> Sue Hakes/Cook | <input type="checkbox"/> Jerry Jensen/International Falls |
| <input checked="" type="checkbox"/> Paul Thiede/Crow Wing | <input type="checkbox"/> Larry Cuffe/Virginia |
| <input checked="" type="checkbox"/> Davin Tinquist/Itasca | <input checked="" type="checkbox"/> Scott Camps/NE RAC |
| <input checked="" type="checkbox"/> Kevin Troupe/Kanabec | <input type="checkbox"/> Mark Stansberry/User Committee |
| <input type="checkbox"/> Robert Ecklund/Koochiching | <input checked="" type="checkbox"/> Steve Olson/O&O Committee |
| <input checked="" type="checkbox"/> Thomas Clifford/Lake | |
| <input checked="" type="checkbox"/> Steve Hallan/Pine | |

Alternates: (☒ = present; ☐ = not present)

- | | |
|---|--|
| <input type="checkbox"/> Scott Turner/Aitkin County | <input type="checkbox"/> Curt Rossow/Pine County |
| <input checked="" type="checkbox"/> Brian Belich/Carlton County | <input type="checkbox"/> Keith Nelson/St. Louis County |
| <input type="checkbox"/> Dick Downham/Cass County | <input type="checkbox"/> John Strongitharm/City of Duluth |
| <input checked="" type="checkbox"/> Mark Falk/Cook County | <input type="checkbox"/> Rick Cannata/City of Hibbing |
| <input type="checkbox"/> Doug Houge/Crow Wing County | <input type="checkbox"/> Tim McBride/City of Int. Falls |
| <input type="checkbox"/> Vic Williams/Itasca County | <input type="checkbox"/> (No Alternate/City of Virginia) |
| <input type="checkbox"/> Steve Schulz/Kanabec County | <input checked="" type="checkbox"/> Steve Van Kekerix/RAC |
| <input type="checkbox"/> Brian McBride/Koochiching County) | <input checked="" type="checkbox"/> Kerry Swenson/User Committee |
| <input type="checkbox"/> Rich Sve/Lake County | <input checked="" type="checkbox"/> Scott Heide/O&O Committee |

Guest Speakers: Tom Hannon

1) CALL TO ORDER (Chairman Dowson)

Meeting was called to order by Chairman Dowson at approximately 10:02 a.m.

2) ROLL CALL

3) APPROVE THE AGENDA

MOTION made by Commissioner Bodie to approve the agenda. Second; Councilman Harkonen. Upon a vote, the motion carries

4) REVIEW AND APPROVAL OF MINUTES

MOTION made by Councilman Harkonen to approve the meeting minutes of June 23rd, 2011, as presented. Second; Commissioner Thiede. Upon a vote, the motion carries

5) REPORTS FROM STANDING COMMITTEES

- a) RAC report
 - i) (Tom Hannon) Policy Committee met on July 27th, 2011, to review draft proposals for implementing the modifications to the Joint Powers Agreement allowing tribal membership. Documents include:
 - (1) Standard defining the proposed application policies per the requirements of the JPA
 - (2) Application form incorporating the essential elements defined in the draft standard
 - (3) Form for reporting agency appointments to the RRB and committees
 - (4) Resolution authorizing application for membership by the governing body of the entity requesting membership
 - (5) Resolution approving the JPA and authorizing execution by the governing body of the entity requesting membership
 - ii) Policy Committee made changes to appointments form and recommends that the RAC approve and forward the standard and related material to the RRB for consideration
 - iii) (Steve Olson) Dewey is working with OnTarget for end-user training in Kanabec County; possibly September
 - iv) (Bill Bernhjelm) Rural Development Program and the US Department of Agriculture offer grants, loans, and loan guarantees. There are opportunities for agencies who need to upgrade communications systems; more information can be obtained from the US Department of Agriculture website
 - v) PSIC Grant funds were extended for the training and STR elements through 2012
 - vi) Control Station Installations; RAC and Owner and Operator members will be contacted within the next month to collect information as to: where agencies are at in terms of their migration; what the short and long term plan is; what the status of control station is
 - vii) Federal Engineering; has been hired relative to the state VHF overlay; this project will provide VHF capability at 109 of the state towers; Federal Engineering will be working on operation standards and training materials; region has been asked to submit two individuals to serve on an advisory board that will work with the state and contractor to develop materials; RAC recommended Steve Olson and Kerry Johnson
 - viii) State website; not all ARMER information has been transferred as yet
 - ix) Staffing; Central RIC position has been posted and is being expanded to a Central and Metro RIC; Brian Tollen has been hired as the Standards Coordinator;
 - x) Mn/DOT construction is back on track
 - xi) NE Region has 100% completion of NECP Goal II
 - xii) There will be some additional dollars devoted to training that will be coming forward; it will require the development of a regional training plan
- b) User/Owners and Operators Committee Report (Steve Olson)

6) UPDATES FROM MEMBERS

- a) Grant update (Scott Camps)
 - i) Just received the last three grant updates from the state and will be sending out MOUs
 - (1) ARMER implementation; \$2.3 million
 - (2) Homeland Security Grant; \$387,000; for Pine, Carlton, and Lake Counties for end-user equipment and infrastructure
 - (3) 2010 Interop Emergency Communications & Training Grant; \$65,000

ii) Grant Management Spreadsheet; will work with Anna to update spreadsheet

7) SPECIAL REPORTS

a) No report

8) OLD BUSINESS

a) No report

9) NEW BUSINESS

a) Application for Membership Standards

MOTION made by Commissioner Hallan to approval application standard as presented by Tom Hannon. Second; Steve Olson. Upon a vote, motion carries

b) NECOM Talk Group Standard

MOTION to approve NECOM Talk Group Standard made by Kerry Swenson; Second: Councilman Harkonen. Upon a vote, motion carries

c) NE 3.16.1 Standard – Vehicle Pursuits

MOTION to approve the Vehicle Pursuit standard as presented made by Kerry Swenson; Second: Scott Camps. Upon a vote, motion carries

d) **STR Standard**

MOTION to approve the STR Standard as presented made by Commissioner Bodie. Second; Tim Harkonen. Upon a vote, motion carries

10) ADJOURN

a) Next meeting September 22, 2011

MOTION made to adjourn made by Councilman Harkonen. Second; Commissioner Clifford