

Minnesota Regional Radio Board Meeting

Usual ITV Sites: Aitkin County S.O.; Cook County LEC/Grand Marais; Crow Wing County S.O. LEC/Brainerd; Grand Rapids/S.O. Training Room, Lake County/Silver Bay Service Center; Pike Lake EOC; Pine County Law Enforcement Center

September 22, 2011; 10:00 a.m.

Board: (☒ = present; ☐ = not present)

- | | |
|---|---|
| <input type="checkbox"/> Mark Wedel/Aitkin | <input type="checkbox"/> Peg Sweeney/St. Louis |
| <input checked="" type="checkbox"/> Marvin Bodie/Carlton | <input type="checkbox"/> Jay Fosle/Duluth |
| <input checked="" type="checkbox"/> Jim Dowson/Cass | <input checked="" type="checkbox"/> Tim Harkonen/Hibbing |
| <input checked="" type="checkbox"/> Sue Hakes/Cook | <input type="checkbox"/> Jerry Jensen/International Falls |
| <input type="checkbox"/> Paul Thiede/Crow Wing | <input type="checkbox"/> Larry Cuffe/Virginia |
| <input checked="" type="checkbox"/> Davin Tinquist/Itasca | <input checked="" type="checkbox"/> Scott Camps/NE RAC |
| <input type="checkbox"/> Kevin Troupe/Kanabec | <input type="checkbox"/> Mark Stansberry/User Committee |
| <input type="checkbox"/> Robert Ecklund/Koochiching | <input checked="" type="checkbox"/> Steve Olson/O&O Committee |
| <input checked="" type="checkbox"/> Thomas Clifford/Lake | |
| <input checked="" type="checkbox"/> Steve Hallan/Pine | |

Alternates: (☒ = present; ☐ = not present)

- | | |
|--|--|
| <input type="checkbox"/> Scott Turner/Aitkin County | <input type="checkbox"/> Curt Rossow/Pine County |
| <input type="checkbox"/> Brian Belich/Carlton County | <input type="checkbox"/> Keith Nelson/St. Louis County |
| <input type="checkbox"/> Dick Downham/Cass County | <input type="checkbox"/> John Strongitharm/City of Duluth |
| <input checked="" type="checkbox"/> Mark Falk/Cook County | <input type="checkbox"/> Rick Cannata/City of Hibbing |
| <input type="checkbox"/> Doug Houge/Crow Wing County | <input type="checkbox"/> Tim McBride/City of Int. Falls |
| <input type="checkbox"/> Vic Williams/Itasca County | <input type="checkbox"/> (No Alternate/City of Virginia) |
| <input type="checkbox"/> Steve Schulz/Kanabec County | <input type="checkbox"/> Steve Van Kekerix/RAC |
| <input type="checkbox"/> Brian McBride/Koochiching County) | <input checked="" type="checkbox"/> Kerry Swenson/User Committee |
| <input type="checkbox"/> Rich Sve/Lake County | <input checked="" type="checkbox"/> Scott Heide/O&O Committee |

Guest Speakers: Tom Hannon, Bill Bernhjelm

1) CALL TO ORDER (Chairman Dowson)

Meeting was called to order by Chairman Dowson at approximately 10:04 a.m.

2) ROLL CALL

3) APPROVE THE AGENDA

MOTION made by Kerry Swenson to approve the agenda. Second; Commissioner Clifford.
Upon a vote, the motion carries

4) REVIEW AND APPROVAL OF MINUTES

Chairman Dowson approved minutes of August 25th, 2011, as submitted.

5) REPORTS FROM STANDING COMMITTEES

- a) RAC report (Scott Camps)
 - i) User Agreements of Pine, Kanabec, and Cass Counties approved and forwarded for signature by the NE RRB chair
 - ii) New Tribal Members; to simplify invoicing process, the RAC recommends that the board does not bill new members until 2012 for operating expenses; also, the tribal entities will be treated as the city entities for purposes of assessments

MOTION made by Scott Camps to allow the new members to come onto the board with no assessments charged until 2012 and to treat tribal entities as the city units are with the base allocation; Second; Commissioner Bodie. Upon a vote, motion carries

- b) User/Owners and Operators Committee Report (Steve Olson)
 - i) No September meeting; no report

6) UPDATES FROM MEMBERS

- a) Grant update (Scott Camps)
 - i) State will extend the training funds for the PSIC until June 2012
 - ii) Request that the training committee put together a draft training plan for the next 18 months utilizing the training funds that are still available; draft training plan should be presented to the RAC and RRB at October meetings; training committee consists of Mark Falk; Marcus Bruning, Duane Johnson, John Bowen, Kerry Swenson, John Strongitharm

** Addition to RAC report; Hospitals had received some funding for ARMER radios and for the purpose of having those radios programmed, it is recommended that hospitals contact their counties and become part of their participation plan if they aren't already.

7) SPECIAL REPORTS

- a) (Tom Hannon); currently developing the 2012 Interoperability Conference in St. Cloud for April 16-18. May want to start considering to what point the board will help fund individuals to attend. Monte Fronk is part of the Advisory Group
- b) (Bill Bernhjelm); two new towers on the system are Ogilvie (Kanabec County) and Molde (Two Harbors area)

8) OLD BUSINESS

- a) No report

9) NEW BUSINESS

- a) User Agreements for Kanabec, Pine, and Cass Counties

MOTION made by Commissioner Hallan to allow Board Chairman Dowson to sign the User Agreements of Kanabec, Pine and Cass Counties. Second; Steve Olson. Upon a vote, motion carries

- b) Outstanding billings for operating expenses
 - i) Pine and Kanabec counties have not paid their operating expenses for 2011; will send out 2nd notice

**Addition to the Agenda (Scott Camps) Cass County request training funds for the Motorola CPS Training. Motorola will be coming to this region for the training; there are 10 seats; cost is approximately \$5900. Training to be held in December; approved by the RAC and forwarded to the RRB.

MOTION made by Scott Camps to approve the training and cost of \$5900 for Cass County. Second; Steve Olson. Upon a vote, motion carries

10) ADJOURN

a) Next meeting October 27, 2011

MOTION made to adjourn made by Scott Camps. Second; Commissioner Hallan