

Minnesota Regional Radio Board Meeting

Usual ITV Sites: Aitkin County S.O.; Cook County LEC/Grand Marais; Crow Wing County S.O. LEC/Brainerd; Grand Rapids/S.O. Training Room, Lake County/Silver Bay Service Center; Pike Lake EOC; Pine County Law Enforcement Center

May 24, 2012

Board: (= present; = not present)

- | | |
|---|---|
| <input type="checkbox"/> Mark Wedel/Aitkin | <input checked="" type="checkbox"/> Peg Sweeney/St. Louis |
| <input checked="" type="checkbox"/> Marvin Bodie/Carlton | <input type="checkbox"/> Jay Fosle/Duluth |
| <input checked="" type="checkbox"/> Jim Dowson/Cass | <input checked="" type="checkbox"/> Tim Harkonen/Hibbing |
| <input type="checkbox"/> Sue Hakes/Cook | <input type="checkbox"/> Jerry Jensen/International Falls |
| <input checked="" type="checkbox"/> Paul Thiede/Crow Wing | <input type="checkbox"/> Larry Cuffe/Virginia |
| <input checked="" type="checkbox"/> Davin Tinquist/Itasca | <input checked="" type="checkbox"/> Scott Camps/NE RAC |
| <input checked="" type="checkbox"/> Kevin Troupe/Kanabec | <input type="checkbox"/> Mark Stansberry/User Committee |
| <input type="checkbox"/> Robert Ecklund/Koochiching | <input checked="" type="checkbox"/> Steve Olson/O&O Committee |
| <input checked="" type="checkbox"/> Thomas Clifford/Lake | |
| <input checked="" type="checkbox"/> Steve Hallan/Pine | |

Alternates: (= present; = not present)

- | | |
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| <input checked="" type="checkbox"/> Scott Turner/Aitkin County | <input type="checkbox"/> Curt Rossow/Pine County |
| <input type="checkbox"/> Brian Belich/Carlton County | <input type="checkbox"/> Keith Nelson/St. Louis County |
| <input type="checkbox"/> Dick Downham/Cass County | <input checked="" type="checkbox"/> John Strongitharm/City of Duluth |
| <input type="checkbox"/> Mark Falk/Cook County | <input type="checkbox"/> Rick Cannata/City of Hibbing |
| <input type="checkbox"/> Doug Houge/Crow Wing County | <input type="checkbox"/> Tim McBride/City of Int. Falls |
| <input type="checkbox"/> Vic Williams/Itasca County | <input type="checkbox"/> (No Alternate/City of Virginia) |
| <input type="checkbox"/> Steve Schulz/Kanabec County | <input type="checkbox"/> Steve Van Kekerix/RAC |
| <input type="checkbox"/> Brian McBride/Koochiching County) | <input type="checkbox"/> Kerry Swenson/User Committee |
| <input type="checkbox"/> Rich Sve/Lake County | <input checked="" type="checkbox"/> Scott Heide/O&O Committee |

Guest Speakers: Bill Bernhjelm

1) CALL TO ORDER (Chairman Dowson)

Meeting was called to order by Chairman Dowson at approximately 10:00 a.m.

2) ROLL CALL

3) APPROVE THE AGENDA

MOTION made by Commissioner Hallan to approve the agenda as presented. Second; Commissioner Sweeney. Upon a vote, the motion carries

4) REVIEW AND APPROVAL OF MINUTES

Chairman Dowson approved minutes of April 26th, 2012, as submitted

5) REPORTS FROM STANDING COMMITTEES

- a) RAC report (Scott Camps)
 - i) SCIP Update attended by Scott Camps and Mark Lallak; discussed public safety broadband initiative
 - ii) The policy committee will be working on a budget for 2013
 - iii) Training; there is approximately \$63,000 for training in the IECGP grant; this is the only funding source for training; it is recommended that each agency look at their training needs for the year and provide that information to the training committee
- b) Owners and Operators Committee Report (Steve Olson)
 - i) No meeting this month/no report

6) UPDATES FROM MEMBERS

- a) Grant update (Scott Camps)
 - i) 2011; Contract signed and submitted to the state; waiting for fully executed contract
 - ii) 2012; nothing yet on the investment justifications; preliminary thoughts are that \$700,000 would go toward Interop Communications

7) SPECIAL REPORTS

- a) No reports

8) OLD BUSINESS

- a) RIC Update (Bill Bernhjelm)
 - i) Statewide constructions is about 77% complete; anticipating 20-30 sites won't be completed by the end of the year; in most cases there are some work-arounds that will work until construction is complete; there should be no delays due to uncompleted construction; land acquisitions tend to be the leading cause of delay
 - ii) MSP consolidation planning
 - (1) As of today the MSP will consolidate down to 2 locations; MN/Dot received bonding money to build a new Rochester District which will include Rochester State Patrol Dispatch; Mankato has been closed and transferred to the current Rochester Center;
 - (2) Acquisition of a site in Duluth has been cancelled; all remaining Central and Northern MN dispatch operations will be consolidated to the Twin Cities; within the next few weeks Thief River Falls Center will go to 2 shifts a day operation with night shift transferred to Brainerd; around September of this year, the centers in Detroit Lakes, Brainerd and St. Cloud will transfer their operations on the overnight shift to the Metro;
 - (3) Ultimately, we will end up with 2 dispatch centers for the State Patrol
 - iii) Working on a new Statewide Standard for Interacting with the National Weather Service and communicating national weather service warnings and watches; plan will work though the ARMER system with the State Patrol being the statewide warning points
 - iv) There is a proposal moving forward at the SRB to make one last offer to counties that have not engaged in participation planning; there are two counties in the South, Koochiching in the NE, and all but one county in the NW that will be offered state funds to assist in doing a participation plan

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*Commissioner Hallan inquires whether counties will be notified if tower construction will be delayed especially if coverage is incomplete; Bill will get information/updates and pass it along

9) NEW BUSINESS

- a) Cook County Training request for funds (Scott Camps)
 - i) Training was held on April 28 & 29, 2012
 - ii) Looking for approval for use \$5,386.00 of training grant funds

MOTION made by Sheriff Turner to approve the use of grant training funds in the amount of \$5,386. Second; Councilman Harkonen. Upon a vote, motion carries

- b) Wide Area Site Access Talkgroup (John Bowen)
 - i) Request for talkgroup; Crow Wing EMS Common will be shared with four counties: Cass, Aitkin, Crow Wing and Hubbard
 - ii) Primary use is for first responders/public safety to talk to the ambulance crews going to the scene; there are EMS providers that cover all four counties; rather than program each county talkgroups it would be easier to make one shared for the four counties
 - iii) Approval has been received by the RAC

MOTION made by Commissioner Bodie to approve the request for talkgroup Crow Wing EMS Common. Second, Commissioner Clifford. Upon a vote, motion carries

- c) Homeland Security Grant Dispersal Proposal (Scott Camps)
 - i) There is approximately \$485,000 left in the grant for end user equipment
 - ii) Using the survey that was recently completed, fire departments were identified as needing portable radios
 - iii) There were two proposal shown to the RAC; proposal one – was to bring each department up to 23% of their remaining needs; proposal two- divide remaining funds by the percentage each agency needs of the available 348 portables
 - iv) The RAC recommended plan two for approval

MOTION made by Steve Olson to approve proposal number two for radio dispersal. Second, Councilman Strongitharm. Upon a vote, motion carried

10) OTHER BUSINESS

- a) Addition to agenda**Pine County Training Request (Scott Camps)
 - i) End user train-the-trainer on June 11 & 12, in Pine County provided by OnTarget
 - ii) Training will cost approximately \$5,000-6,000

MOTION made by Sheriff Turner to approve the use of up to \$6,000 training funds for training held in Pine County. Second; Commissioner Sweeney. Upon a vote, motion carries

11) ADJOURN

- a) Next meeting June 28, 2012

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MOTION made to adjourn at 10:26 am made by Commissioner Clifford. Second; Commissioner Sweeney. Upon a vote, motion carries